

Burley Bible Church  
Child Protection Policy Cover Letter

1. All prospective children & youth workers will fill out an application.
2. If an applicant has been found to have sexually abused or molested any person, they will not be allowed to minister in any capacity involving children or youth. This will help to ensure the safety of children and youth involved in our ministries, and will protect the person from unnecessary temptation or future accusations that may be false.
3. No one will work with children 2<sup>nd</sup> grade and below without a helper.
4. Any children's or youth worker accused of child abuse will be immediately removed from ministry until which time they are proven to be innocent.
5. If anyone is accused of child abuse, the church will consult a Christian lawyer and the appropriate law enforcement agencies will be contacted.

Burley Bible Church  
APPLICATION FOR CHILDREN'S WORK

CONFIDENTIAL

This application is to be completed by all applicants for any position (volunteer or compensated) involving minors. It is being used to help the church provide a safe and secure environment for those children who participate in our programs and use our facilities. After completing this application, please submit it to the pastor.

It will be kept in a locked filing cabinet in the office for confidentiality purposes. If you wish, personal responses to any questions may be given to a pastor or elder.

Today's date: \_\_\_/\_\_\_/\_\_\_

Name: - \_\_\_\_\_  
(last) (first) (middle) (maiden name)

Present address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Home phone: (\_\_\_\_) \_\_\_\_\_ Work phone: (\_\_\_\_) \_\_\_\_\_

Marital status: \_\_married \_\_single \_\_divorced \_\_separated \_\_engaged \_\_widowed

Birthdate: \_\_\_/\_\_\_/\_\_\_ Social Security Number: \_\_\_\_\_

On what date would you be available to begin working? \_\_\_/\_\_\_/\_\_\_

With what age/ministry are you interested in working? \_\_\_\_\_

Do you have a current driver's license? \_\_yes \_\_no  
If yes, please give your driver's license number: \_\_\_\_\_  
From what state? \_\_\_\_\_

Do you agree with the doctrinal statement of Burley Bible Church? \_\_yes \_\_no

List other churches (name/city) you have attended regularly during the past 5 years:

\_\_\_\_\_  
\_\_\_\_\_

List all previous church work involving children (identify church and type of work):

\_\_\_\_\_  
\_\_\_\_\_

In the past year, have you been involved in any alcohol or drug abuse? \_\_yes \_\_no

In the past year, have you been involved in any immorality? \_\_yes \_\_no

Have you been convicted of a traffic offense in the past 5 years? \_\_\_yes \_\_\_no  
If yes, please describe all convictions:

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Have you ever been accused, charged with and/or convicted of a child abuse or crime involving actual or attempted sexual molestation of a minor? \_\_\_yes \_\_\_no

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Are there any conditions or circumstances that you feel might affect or limit your service to children or youth (i.e., physical disabilities, abused as a child, etc.)?

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Please list 3 personal references (not relatives or employees):

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: (\_\_\_\_\_) \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: (\_\_\_\_\_) \_\_\_\_\_

## APPLICANT'S STATEMENT

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children's work. I release all such references from any liability for furnishing such evaluations to you, provided they do so in good faith and without malice. I waive any right that I may have to inspect references provided on my behalf.

I understand that Washington State child and adult abuse information is available upon request to businesses and organizations considering applicants or prospective volunteers who have unsupervised access to child under the age of sixteen, developmentally disabled persons, or vulnerable adults. This information includes convictions of crimes against persons, crimes of financial exploitation and certain civil lawsuits.

Should my application be accepted, I agree to abide by the bylaws, policies and to be supportive of the leadership of Burley Bible Church. I will also refrain from unscriptural conduct as I serve on behalf of the church.

Applicant's signature: \_\_\_\_\_  
Date: \_\_\_/\_\_\_/\_\_\_