

FINANCIAL INFORMATION

REGISTRATION FEE AND RE-ENROLLMENT

An annual, non-refundable fee of \$200.00 per student (\$85.00 for preschool) must accompany all final registrations and re-enrollments. This fee covers all basic field trips, school activities, library, administration, and maintenance and is due by August 15th. All accounts must be paid up to date upon re-registering for a new year. Open registration begins on May 16. Slots are not permanently reserved for returning students unless the fee is received and the previous year's account remains clear. Outstanding PEP hours, lunch and library charges will be paid from previously paid registration fees at year end and will affect your registration status as not registered.

CURRICULUM FEE

An annual curriculum fee is due by September 1st as follows:

Preschool	\$ 95.00
Kindergarten	185.00
1-2 Grade	195.00
3-6 Grade	250.00
7-12 Grade	285.00

TESTING FEE-students entering 3rd grade and new students 3rd-12th grade(one time fee)

A \$15.00 non-refundable fee is to be paid before testing. Testing is done in early-summer, or upon entering school if not pre-registered.

TUITION

The full tuition is billed/paid monthly over a ten month period, regardless of the number of days in the month. If a student is withdrawn, the tuition will be prorated and recalculated. Discounts are given for more than one student in grades K-12.

	<u>Tuition / monthly bill</u>	<u>Annual if paid by Sept. 1 (5% discount)</u>
Preschool	\$1000.00 / 100.00	\$ 950.00
Kindergarten	1750.00 / 175.00	1662.50
Grades 1st-6th	3250.00 / 325.00	3087.50
7th - 12th	3500.00 / 350.00	3325.00
4th child +	-0- (Fees are still assessed)	-0-

There is a \$10.00 discount per month (per family) for Burley Bible Church members.

All tuition is due the 1st of each month, September through June. In the event that any payments are not received on or before the 10th of the month, a delinquency charge of \$10.00 will be assessed. Those who miss one month's payment will be on probation; any delinquent by two months will be asked to withdraw their children by the 10th of the month. All tuition and fees must be paid in full before the children will be allowed to re-enter the school or before the school will release student report cards, transcripts and testing results. If a student formally withdraws, tuition will be prorated.

GRADUATION

Each graduating student wishing to participate in the ceremony will purchase their own attire. Information for ordering will be given out during the year. Accounts must be current for diplomas and transcripts to be released. Students must have all credits completed prior to the ceremony to walk with their graduating class.

CONTRIBUTIONS AND ASSISTANCE, Fund raising

Contributions and assistance from individuals and the Burley Bible Church are necessary to help cover the operation cost of the school which is not funded entirely by the tuition and fees charged. Fund raising activities are also necessary for the same reason.

SCHOLARSHIP and FINANCIAL AID

Scholarships of up to 50% of tuition is available to needy families of the Burley Bible Church, as long as funds are available. Other families are asked to seek aid from their churches. Those seeking financial aid must submit a Student Financial Aid Request form annually, between May 1 and June 30. Recipients are determined by the school board. Applications are available at the school office.

PEP PROGRAM

"Parents as Educational Partners" or P.E.P. is designed to keep tuition increases to a minimum. It is for the parents of students in Kindergarten through 12th grade. The guidelines are as follows:

Participants

Each family is responsible for 24 hours of service annually, or pay \$216.00; a single parent, 12 hours of service or pay \$108.00. Extended family members (grandparents, etc.) may work hours for the family. Hours may not be "donated" from one family to another, each family is responsible for their own hours. **Hours will be billed at the middle of the school year, and credits issued as hours are turned in, with a maximum credit of total hours billed.**

Record Keeping

Each family will keep record of their volunteer hours. Forms are available in the school office. The list of hours must be submitted to the school office each school semester. At the end of the school year any PEP hours not completed will be considered unpaid tuition at \$9.00 per hour and will be treated as such in terms of collection and re-enrollment.

Possible Opportunities for Service

Attend PTF meetings (counts as one hour per family), baking (counts as an hour), phoning from home, general office help, designing bulletin boards, lunch (kitchen help), classroom volunteer, lunchroom and playground supervision, field trips, coordinating or assistance with fund-raisers, building maintenance, hot dog parent, library dusting, summer classroom preparation.

Special circumstances will be given consideration and these should be discussed with the school principal.

All on-campus and field trip volunteers must complete a School Employee / Volunteer Form, which includes a WA State Patrol Background Check. A cleared status must be obtained before beginning to work. You will be notified of your status.